

# Capability Statement

Instructor-Led Project Management & Professional Development Training for NY State Agencies

## Company Overview

**AtSilvia** is a professional development firm located in New York State, dedicated to providing instructor-led project management and workforce training tailored for our public servants. Our mission is to enhance the effectiveness of government programs by offering practical, role-based instruction that aligns with the workflows of New York State agencies. Through our training, we support agencies in achieving better planning, governance, accountability, adoption, change management and program delivery.

## Core Capabilities

- **Project Management Training:** We deliver CompTIA Project+ training designed specifically for government and public-sector programs.
- **Project Controls:** Our instruction covers the use of **Microsoft Project and Project Online**, focusing on scheduling, resource planning, and change management.
- **Collaboration, Change Management and System Adoption:** We train project teams on Microsoft 365 tools such as Teams, SharePoint, and Planner to enhance collaborative work environments utilizing AI Copilot
- **Data Visualization:** Our programs teach teams how to utilize **Excel** and **Power BI** for project reporting and the creation of executive dashboards.
- **AI Enablement:** We support the responsible adoption of **AI technologies like Copilot, ChatGPT and Gemini** to drive operational efficiency within organizations.
- **Bilingual Delivery:** Our instructor-led training is available in both English and Spanish to meet diverse workforce needs.

## Key Differentiators

- We are a New York State-based provider, located in Orchard Park, with extensive experience in public and corporate sectors training.
- Our instructors are Microsoft Certified Professionals (MCPs) and CompTIA CTT+ certified trainers, ensuring high quality instruction. (35+ years hands-on experience -Globally)
- Our curriculum is specifically designed for government environments, reflecting the realities faced by agency staff.
- We offer flexible delivery options, including in-person, virtual, and hybrid instructor-led formats.

## Past Performance (Selected)

- ENFRA: Provided project scheduling, reporting training, and change management support. (Construction Industry)
- New York State Department of Health, U.S. Military (Army, Navy, National Guard): Conducted standards-based project and technical training for various branches. Merck Pharmaceutical, Mayer and HP Germany – (North and Latin America)

The logo for AtSilvia.com, featuring the company name in a blue, sans-serif font with a small blue swoosh underneath the letter 'i'.

## Company Data

Service Type	Instructor-Led / Virtual Training
NIGP Codes	924-16, 924-35, 924-40, 924-43
NAICS Codes	611420, 611430
Business Status	NY State Vendor #: <b>21062443</b> M/WBE certified

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